

**ST. TAMMANY PARISH FAIR ASSOCIATION
2023 VENDOR REGISTRATION FORM**

Name of Individual or Business _____

Contact Person _____

Address _____

City, State, & Zip Code _____

Telephone: _____ E-Mail: _____

Please specify type of space needed and remember Sales Tax must be collected: State 5% and City 4.75%

_____ Food Concessions: \$35 per linear foot including tongue or awnings (minimum 10 ft.)

_____ Other Concessions: \$30 per linear foot including tongue or awnings (minimum 10 ft.)

Provide a brief description of foods or other concessions to be sold _____

Size of Booth including tongue, awnings, door or steps _____

_____ Water hook-up is requested _____ Electricity is requested

Supply trucks using electricity will be required to pay \$50 for electrical hook-up.
You must contact Commercial Exhibits Coordinator for electrical hook-ups for supply trucks.

A **non-refundable** 25% deposit of rental fee must be returned with this form by **September 1**, to guarantee rental space. Balance due of **non-refundable** rental fee must be paid upon arrival by cash, money order or cashier's check.

Check/Money Order # _____ in the amount of \$ _____ is enclosed.

Hold Harmless/Indemnification: Contractor shall be solely responsible for any and all injuries to persons or damages of property or any other injury, claim, damage or loss of whatever nature, arising directly or indirectly from the "project." Contractor shall **INDEMNIFY, SAVE AND HOLD HARMLESS St. Tammany Parish Fair, Inc.**, and its employees, agents and volunteers from and against all liability, loss, damages, claims, costs and expenses (including attorney fees) arising out of injury to person or damages to property or any other injury, claim, damage, loss, cost or expense arising from the "project."

Print Name

Signature

Date

Keep this page as a reference for your arrival, set up, take down, and departure.

Set up time: Wednesday, October 4th or Thursday, October 5th, **before 9:00 A.M.**

Midway Schedule: Wednesday Sneak Preview Open 5:00 P. M. till Closing (Vendors optional)
Thursday --Exhibits Open 10:00 A. M. Midway opens 5:00 P. M.- Closing
Friday -- School Day 10 A. M. Midway opens 10:00 A. M. till Closing
Saturday--- 10:00 A. M. till Closing
Sunday--- 10:00 till 6:00 P. M.

Removal of displays will be Saturday or Sunday night at closing.

Re-stocking, re-supplying booths must be accomplished before 9:00 A. M. daily.

**ABSOLUTELY NO VEHICLES WILL BE ALLOWED ON FESTIVAL GROUNDS
AFTER 10 A. M.**

Ample parking is available on festival grounds. You and your employees must utilize the parking areas.

Four (4) gate passes will be issued for each booth for workers before the Fair begins collecting gate fee on Friday @3:00. **PLEASE DO NOT REQUEST MORE PASSES**

Overnight security will be provided, however each participant is responsible for his or her own wares.

Each exhibitor must furnish his/her own table, chairs, and displays.

Please mail Page 1 of the application to the address below. Mail check or money order to:

ST. TAMMANY PARISH FAIR ASSOCIATION
C/O DENNIS GLASS
84144 FACTORY RD.
FOLSOM, LA 70437

For further information feel free to contact Dennis Glass (985-630-1181)
or e-mail glassconstructionco@gmail.com

Thank you for helping make the St. Tammany Parish Fair a success!